Requesting Transmission Service

Version 28~~7~~ Effective: 04/11/16

This Business Practice describes the process and guidelines for requesting transmission service from BPA Transmission Services over the Open Access Same-Time Information System (OASIS).

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[Bilateral Redispatch for Congestion Management is a program in which BPA establishes agreements with third parties for INC and DEC resources for the purpose of providing flow relief.]

BPA Policy References:

- Open Access Transmission Tariff (OATT): Sections 13, 14, 16, 17, 18, 22
- Transmission Rate Schedules/Provisions: Reservation Fee; Network Integration Rate; Point-to-Point Rate; Southern Intertie Rate; and Montana Intertie Rate

A. TSR Deposits

1. A Completed Application for Long Term Firm (LTF) transmission service includes: a Transmission Service Request (TSR) in RECEIVED status, any required deposits and/or supplemental paperwork. Once BPA receives a Completed Application, Transmission Services will change the TSR's status to STUDY
2. Unless prohibited by PTSA contract language, if the Customer needs to make changes to an existing TSR, the TSR must be WITHDRAWN by the Customer.
   a. If the Customer submits a new TSR, the queue time will be the time the TSR is QUEUED in OASIS.
   b. If the TSR is for Conformance, the queue time will be overridden to match the Parent's queue time.
3. The following table delineates which transactions require a TSR Deposit , Processing Fee, and/or supplemental paperwork:

TSR	Deposit Required	$2500 Non-Refundable Processing Fee Required	Supplemental Paperwork Required
Original LTF PTP	Yes	Yes	None
Original LTF NT TSR for a New Network Customer	Yes	Yes	Attestation
LTF NT TSR for service to New Network Load	Yes	Yes	Attestation
NT: Short-Term Firm (STF), Hourly Firm, and Hourly Non-Firm	No	No	Attestation
PTP: Short-Term Firm (STF) Hourly Firm, Hourly Non-Firm	No	No	None
Addition or Modification of a Designated Network Resource (DNR)to an existing NT Service Agreement	No	No	Attestation
Redirect (PTP Firm)	No	No	None
Renewal (Reservation Priority)	No	No	None
Deferral (Extension for Commencement of Service)	No, refer to the Deferral Service Business Practice for reservation fee requirements	No	None
Transfer of Precedent Transmission Service Agreement (PTSA) before related TSR is CONFIRMED.	Yes, along with Security or Performance Assurance from the Assignee. (Refer to the most current version of the Network Open Season Bulletin (NOS) Bulletin, or its successor.)	No	Transfer Template

TSR	Deposit Required	$2500 Non-Refundable Processing Fee Required	Supplemental Paperwork Required
Transfer of PTSA after related TSR is CONFIRMED	No, but Security or Performance Assurance from Assignee is required. (Refer to the most current version of the Network Open Season (NOS) Bulletin, or its successor.)	No	Transfer Template
Transfer of Transmission Service	No	No	Transfer Template
Resale of Transmission Service	No	No	None
Follow-on TSR	No	No	None

4. The Customer must provide a TSR Deposit when the Customer submits an eligible LTF Point-To-Point (PTP) or Network Integration Transmission Service (NT) TSR.
5. LTF PTP TSR Deposit amount
   a. The TSR deposit for LTF PTP Transmission Service is equal to the charge for one month of transmission service using the monthly rate for LTF PTP Transmission Service in the PTP Rate, the Southern Intertie Rate, or the Montana Intertie Rate, as applicable, in effect at the same time the TSR is placed into QUEUED status in OASIS.
   b. The amount of the TSR Deposit is calculated based on the TSR MWs requested and does not reflect associated Ancillary Services costs.
   c. All TSR Deposits are non-transferrable and may not be used to cover the deposit for another TSR.
6. LTF NT TSR Deposit amount
   a. The TSR Deposit is equal to the charge for one month of NT Transmission Service based on the MWs requested using the NT Rate Base Charge in effect at the time the TSR is placed into QUEUED status on OASIS.
   b. The amount of the TSR Deposit is calculated based on the TSR MWs requested and does not reflect associated Ancillary Services costs.
7. Receipt of TSR Deposit
   a. The TSR Deposit must be deposited with BPA, or into an Escrow Account, by Close of Business 5 Business Days after the TSR status is changed to RECEIVED in OASIS or the TSR status will be changed to DECLINED.
8. Payment options
   a. Funds may be deposited either with BPA or into an Escrow Account established by the Transmission Customer.
   b. Deposits with BPA

      i. Funds deposited with BPA will not earn interest.

Electronic Transfer	For instructions on paying the TSR Deposit by electronic transfer to BPA, either through FedWire or Automated Clearing House (ACH), contact BPA's Cash & Treasury Management, Accounts Receivable at (503)230-3574 or view the brochure and application for electronic payments at How to Pay BPA. • When using FedWire, after "OBI=" include the words "TSR Deposit." • When using he ACH type of electronic transfer, include the date, amount and the ACH trace number, if available. • When using the ACH type of electronic transfer, include the words "TSR Deposit" in the memo field on the transfer.

9. In limited circumstances, paper checks will be acceptable if a customer demonstrates they are unable to pay electronically. Contact your Account Executive for instructions.
10. Establishing and funding an Escrow Account:
    a. The Customer is strongly encouraged to establish an Escrow Account in advance of submitting a TSR in order to meet the deposit timelines set out in section 6.a above.
    b. Funds deposited in an Escrow Account may earn interest.
    c. An Escrow Account and the related Escrow Agreement (Agreement) must be with a federally chartered financial institution specified by BPA which will act as Escrow Agent or Trustee (Trustee) for the Customer. For a list of institution(s), please contact the Fee Administrator either by telephone or email as follows:

Phone: (360) 619—6090

Fax: (360) 619—6940

Email address: escrow@bpa.gov

    d. Escrow Account requirements:

        i. Customer must notify the Fee Administrator of the establishment of an Escrow Account.
        ii. Customer must ensure that the Trustee notifies the Fee Administrator of the Trustee's receipt of the deposited funds when deposited.
        iii. Customer must notify the Fee Administrator in writing that the funds have been deposited into the Escrow Account.
        iv. Customer is solely responsible for the setup costs and administrative fees associated with the Escrow Account.
        v. Customer must place the required Deposit for each TSR into the Escrow Account.

vi. Additional deposits for separate TSR(s) may be made into the existing Escrow Account, but must be separately identified and accounted for in a sub-account.
vii. Customer must acknowledge in the Agreement that the Escrow Account is for the benefit of BPA.

11. TSR Deposit treatment:
    a. For TSRs with a final OASIS status of DECLINED, REFUSED, WITHDRAWN, RETRACTED or CONFIRMED:

        i. If the TSR Deposit is with BPA Transmission Services, the TSR Deposit will be returned within 30 calendar days of the TSR status change.
        ii. If the TSR Deposit is in an Escrow Account, BPA Transmission Services will authorize the release of the TSR Deposit with any accrued interest within 30 calendar days of the TSR status change.
    b. A pending refund may not be used as the TSR Deposit for a new TSR.
    c. All TSR Deposits are non-transferable and may not be used as the TSR Deposit for a new TSR.

B. Non-Refundable Processing Fee

1. In addition to a TSR Deposit, when making a LTF PTP or NT TSR, the Customer must submit a separate $2500 non-refundable Processing Fee to BPA.
2. Please refer to the table above for a list of TSRs which require the $2500 non-refundable Processing Fee.
3. Receipt of the Processing Fee
    a. BPA Transmission Services must receive the TSR Processing Fee by Close of Business 5 Business Days after the TSR is RECEIVED on OASIS or the TSR will be DECLINED and receive no further consideration.
4. TSR Processing Fee payment options:
    a. The TSR Processing Fee must be paid directly to BPA Transmission Services and cannot be placed into an Escrow Account.
    b. Customers submitting a TSR Deposit with BPA Transmission Services may include the Processing Fee with the same payment.

Electronic Transfer	For instructions on paying the TSR Processing Fee by electronic transfer to BPA, either through FedWire or Automated Clearing House (ACH), contact your transmission service Account Executive. • When using FedWire, after "OBI=" include the words "TSR Processing Fee." • When using the ACH type of electronic transfer, include the date, amount and the ACH trace number, if available. • When using the ACH type of electronic transfer, include the words "TSR Processing Fee" in the memo field on the transfer.
Check	Checks must be sent via overnight delivery to ensure that BPA Transmission Services receives the Processing Fee within 5 Business Days.

	Paper payments that do not require a signature verifying receipt must be sent to the BPA Lockbox at the address below and must include the words "TSR Processing Fee" on the check:Bonneville Power Administration P.O. Box 301507 Los Angeles, CA 90030-1507 Paper payments that require a signature verifying receipt, or overnight delivery, must be sent to the address below and must include the words "TSR Processing Fee," along with the request date on the check. The air bill and the contents of the package must include File #301507. Bonneville Power Administration Attn: 301507 19220 Normandie Ave. Suite BTorrance CA 90502 Phone Number: (302) 323-3600 (required for FedEx deliveries).

5. For transactions for which a Processing Fee is assessed, BPA Transmission Services will retain the Processing Fee regardless of whether the TSR is granted or not.

C. Reservation Requirements

1. Prior to submitting a TSR on the OASIS, the Customer must have a signed Service Agreement with BPA Transmission Services. Refer to the Becoming a BPA Transmission Services Customer website for guidelines and procedures.
2. Submitting TSRs:
   a. Customers must submit Long-Term, Short-Term and Hourly TSRs over BPA Transmission Services' OASIS.
   b. There is no limit to the number of TSRs a Customer may submit each day.
3. TSRs must include the following information:
   a. Customer Name/Code (NAESB Electric Industry Registry - EIR)
   b. POR/POD
   c. Source & Sink (optional for Short-Term and Hourly)
   d. Start date and time
   e. Stop date and time
   f. MW requested
   g. Request Type
   h. Service Code
   i. Sale Ref (Five-digit Transmission Service Agreement Number)
   j. Bid price
      i. The Customer may click the Get Price button to display the bid price for the type of transmission service selected.
      ii. The price displayed may not necessarily be what the Customer will be billed.
      iii. The Customer will be billed according to the effective Rate Schedule.
   k. Related Ref and Deal Ref numbers, if applicable.

4. If the Customer wants to be considered for offers of Partial Service between 6–11 months in duration for a long-term TSR, the Customer must specify the minimum amount of capacity it is willing to accept in the Customer Comment field of the TSR.
   a. If the Customer does not specify an amount, BPA Transmission Services will not consider the TSR for offers of Partial Service between 6-11 months in duration.
   b. If the Customer specifies an amount and BPA Transmission Services is able to make an offer equal to or exceeding that amount, the customer must accept the offer or its TSR will be removed from the queue.
   c. If the Customer accepts the Partial Service offer, the Customer may submit a remainder TSR in accordance with the Partial Long-Term Firm Service Business Practice.
5. TSRs for Third Party Supply of Balancing Reserves:
   a. Reserved on Firm Hourly, Daily, Weekly, or Monthly PTP service.
   b. Delivered to new Third Party Supply or Self Supply centroid. A centroid is a unique scheduling point designated by Transmission Service for delivery of power from an INC Resource to supply balancing to a virtual facility.
   c. BPA will not perform an AFC check, nor encumber AFC capacity on MOD-030 flowgates
   d. BPA will both perform ATC checks and encumber ATC capacity on MOD-029 paths
   e. Reservations on MOD-029 paths would be subject to Short Term (ST) Competitions and Preemption
   f. Reservations used for Third Party Supply or Self Supply Balancing Reserves will be charged the prevailing firm PTP tariff rate.
   g. Transmission customers will receive a billing credit for the transmission allocation scheduled for delivery of Third Party Supply or Self Supply of Balancing Reserves.

6. TSRs for Bilateral Redispatch for Congestion Management:
   a. A customer must submit a BPA TSR for Bilateral Redispatch for Congestion Management.
   b. TSRs for Bilateral Redispatch for Congestion Management must be:
      i. Request Type of ORIGINAL
      ii. Reserved on Hourly, Daily, Weekly, or Monthly Firm or Non-Firm PTP service;
      iii. For INCs, the POD is BPAT.RD point (The centroid for the Bilateral Redispatch for Congestion Management);
      iv. For DECs, the POR is BPAT.RD point.
   c. Reservations used for Bilateral Redispatch for Congestion Management will be charged the prevailing firm or non-firm PTP tariff rate.
   d. Transmission to or from the Congestion Management centroid may not be resold or redirected.
   e. Transmission customers will receive a billing credit for the transmission reservation for an Original reservation on the BPA Network for Bilateral Redispatch for Congestion Management.

D. Service Across Multiple Transmission Systems (SAMTS)

1. Parameters

a. SAMTS requests require more than one transmission provider.
b. Transmission Customers may submit a TSR that is linked to other requests or reservations on other transmission systems. A linked request is referred to as a coordinated request. A group of coordinated requests and reservations is referred to as a coordinated group (CG).
c. The following service types and increments are eligible to be coordinated requests:
   i. LTF-Yearly PTP
   ii. LTF-Yearly NT
d. Requests submitted under BPA's newpoint policy, associated with an active 2008, 2009 or 2010 Precedent Transmission Service Agreement, and resales are not eligible to be coordinated requests.
e. Coordinated requests must be submitted as pre-confirmed.
f. Coordinated requests do not have to have the same capacity or duration as other requests or reservations in the coordinated group.
g. Coordinated requests are queued and evaluated in the same manner (i.e., same service priority) as any other request.

2. Submitting a Coordinated Request over BPA's OASIS
   a. For a new TSR to be an eligible coordinated request, the customer must ensure that the preconfirmed box is checked and set the CG Status to "PROPOSED". These values cannot be modified after the TSR is submitted.
   b. For a coordinated group to be valid, within 24 hours from the submission of the first coordinated request, the customer must complete the following steps:
      i. The customer opens each Coordinated Request and selects "PROPOSED" in the CG Status field to open a "New Coordinated Group" display. The customer must complete the information requested for all coordinated requests and existing confirmed reservations in the group.
      ii. After completion of the previous step on all affected transmission systems, the customer will select the Customer Update button on the main Transmission Reservation Detail screen for all coordinated requests and change the CG Status from PROPOSED to ATTESTED. This attests that the coordinated group will provide contiguous service over time and affected systems.
   c. Prior to the attestation deadline, a customer may add or delete coordinated requests/reservations from the group or remove the entire group. After the attestation deadline, the list of requests/reservations that comprise the group is considered final and cannot be further modified by the customer except to update coordinated requests to one of the following disposition states:
      i. PENDING – The initial status for a coordinated request that has been submitted but not yet acted upon by the transmission provider.
      ii. DELETED – Prior to attestation, this disposition state removes a coordinated request from the coordinated group.
      iii. CONFIRMED –When an existing reservation is included in the coordinated group to meet the contiguity requirements.
      iv. WITHDRAWN –The coordinated request was withdrawn from consideration if one or more transmission providers respond with a TSR status other than CR_ACCEPTED and the customer declines to confirm the coordinated request.

v. FULL – The coordinated request was granted at the full requested capacity, i.e., the coordinated request was set to CR_ACCEPTED.
vi. PARTIAL – The coordinated request was granted at less than the full requested capacity, i.e., the coordinated request was set to CR_COUNTEROFFER.
vii. NONE – The coordinated request was set to some final state other than CR_ACCEPTED or CR_COUNTEROFFER, e.g., REFUSED.

d. If the customer does not attest prior to the attestation deadline, BPAT will set the state of the coordinated request to INVALID.

3. Processing a Coordinated Request
   a. BPA will not accept or counteroffer a coordinated request until the Customer meets the attestation requirement.
   b. The customer has the option to change the status from CR_ACCEPTED or CR_COUNTEROFFER to CONFIRMED prior to knowing the final disposition of all coordinated requests.
   c. The process for offering and confirming service is the same as any other request once the confirmation time limit of the coordinated request is initiated. The confirmation time limit is initiated when all requests in the coordinated group have been placed in CR_ACCEPTED, CR_COUNTEROFFER or REFUSED status.

E. Newpoint Designation

1. The Customer must designate Newpoint on its TSR when either the POR or the POD is at an interconnection point on BPA's network or external interties where no substation yet exists or when transmission facilities do exist but the point is not posted on OASIS.
2. Newpoint can only be designated for a LTF Yearly PTP or LTF Yearly NT request.
   a. The Source or Sink must be NEWPOINT.
   b. The POR or POD must be NEWPOINTBPAT.
3. Newpoint Interconnection on BPA's Network where no substation yet exists:
   a. The TSR must include the specific geographical reference point information and the specific associated Generation Interconnection Request number(s), if applicable, into the Comments field of the OASIS Reservation Entry Form.

      i. The specific geographical reference point information and the specific associated Generation Interconnection Request number(s) included in the Comments field cannot be changed once the TSR is submitted.
   b. If the POR and POD are both known, even though there is not yet a substation at the interconnection point, select the relevant description POR and POD and use NEWPOINT in only the Source or Sink field. To do this, the Customer will need to select "*" next to either the Source or the Sink and type NEWPOINT in the Source or Sink name field, then click Enter.
4. Newpoint Interconnection on BPA's External Interties where no substation yet exists:
   a. Newpoint designations for interconnection points on BPA's external interties are limited to new interconnections between existing facilities.
   b. The Intertie Newpoint cannot be an expansion or extension of the Intertie beyond BPA's service area.

c. The TSR must reference an existing facility and specify associated Generation Interconnection Request number(s) in the Comments field of the OASIS Reservation Entry Form, if applicable.

    i. The specific geographical reference point information and the specific associated Generation Interconnection Request number(s) included in the Comments field cannot be changed once the TSR is submitted.

d. The Customer will incur the applicable Intertie rate and/or Network rate depending on the location of the POR and POD.

5. General Provisions for Newpoint Interconnection where no substation yet exists:

a. Within 15 calendar days of receipt of a TSR designating Newpoint at an interconnection point where no substation yet exists,BPA Transmission Services will:

    i. Assess the Available Transfer Capability (ATC) impacts of the Newpoint TSR by analyzing the Scheduling Point nearest to the Newpoint.
    ii. Provide notice to the Customer via the Seller Comment field of the Newpoint TSR of the substituted Scheduling Point.

b. If BPA Transmission Services determines it can make an offer of service to a TSR designating Newpoint at an interconnection point where no substation yet exists, before the requested Newpoint POR or POD becomes a valid Scheduling Point, BPA Transmission Services will offer the Customer an Exhibit with the substituted Scheduling Point identified as either the POR or POD.

    i. The Customer must conform its Newpoint TSR by submitting a new TSR that matches the TSR conformance instructions the Customer receives from its Account Executive within five business days.
    ii. Within 15 calendar days of the Date of Tender, the Customer must sign the Service Agreement.
    iii. If the Customer fails to sign the Transmission Service offer, BPA Transmission Services will place both the conformed TSR and the Newpoint TSR in DECLINED status and the TSRs will receive no further consideration.

c. Customers granted a TSR pursuant to the procedures described in 5.b above have the right to utilize that service at the substituted Scheduling Point consistent with BPA Transmission Services' OATT.

d. Once BPA Transmission Services designates a valid Scheduling Point on OASIS to a TSR that designates Newpoint at an interconnection point where no substation yet exists, the Customer must conform its request to the designated Scheduling Point on OASIS.

    i. PTP Customers must conform their TSR(s) by submitting a Redirect TSR. Refer to the Redirect Business Practice for guidelines on submitting a Redirect Request.
    ii. If BPA Transmission Services has defined the interconnection facilities and the above redirect request is received within 30 calendar days from the date BPA Transmission Services designates a valid Scheduling Point to the Newpoint TSR on OASIS, BPA Transmission Services will deem the redirect request to have no ATC impacts and will grant the redirect TSR.

iii. BPA Transmission Services will give NT Customers specific instructions on how to conform their TSR(s). BPA Transmission Services will conform all Conditional Firm TSR(s) on behalf of the Customer.

6. Newpoint for existing facilities when no point is posted on OASIS:
   a. The LTF TSR must reference an existing facility in the Comments field of the OASIS Reservation Entry Form.

      i. The existing facility in the Comments field cannot change once the TSR is submitted.
   b. BPA Transmission Services will create the point on OASIS and notify the Customer by email to conform its TSR to the new point.

      i. The Customer must conform its Newpoint TSR by submitting a new Conformance TSR that matches the TSR conformance instructions the Customer receives from its Account Executive within five Business Days or its Newpoint TSR will be Declined and removed from the queue.
      ii. The Deal Ref of the Conformance TSR must reference the parent Newpoint TSR number in order to preserve the Customer's queue time.

F. Linkage

1. To link a LTF TSR to a Generation Interconnection Request, the TSR must:
   a. Be submitted on the same calendar day as the Generation Interconnection Request.
   b. If the POR is a Newpoint Designation, the Customer must provide the same physical description of the Point of Interconnection (POI) as specified in the Generation Interconnection Request in the Customer Comments field of the TSR.
   c. Specify a requested Reserved Capacity that does not exceed the capacity specified in the Generation Interconnection Request (either individually or in aggregate if multiple TSRs are linked to a single Generation Interconnection Request).
   d. State in the Customer Comments field of the TSR: "This TSR is linked to an Interconnection Request."
   e. Within five Business Days after submitting the TSR, the Customer must specify the Generation Interconnection Request number that the TSR is to be linked to.
2. To link a LTF TSR to a Line and Load Interconnection Request (LLIR) the TSR must:
   a. Be submitted on the same calendar day as the LLIR.
   b. State in the Customer Comments field of the TSR: "This TSR is linked to an LLIR."
   c. Provide the identical physical description of the interconnection point as was provided in the LLIR.

G. Reservation Timelines

1. The Customer must submit TSRs in accordance with the current WECC Preschedule Calendar and in accordance with BPA Transmission Services' reservation timeframes specified below. The WECC Preschedule Calendar can be accessed on the WECC web site at www.wecc.biz

2. Submission of Transmission Service Requests During Reservation Window

Transmission Service Products	Transmission Service Classification	NERC Priority	Reservation Window	Duration
F-Yearly PTP or F-Yearly NT	Firm	7	Beginning 10 years prior to the service commencement date (SCD), up to 60 days in advance of the calendar month in which service is to commence, and less time as practicable.	Begins 00:00 hours on the first day of the month for no less than a year (12 calendar months) and no more than 30 years.
STF-Monthly PTP, STF-Monthly NT	Firm	7	No earlier than 60 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 28 days and no more than 364 days.
STF-Weekly PTP, STF-Weekly NT	Firm	7	No earlier than 14 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 7 days and no more than 27 days.
STF-Daily PTP, STF-Daily NT	Firm	7	No earlier than 7 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 1 day and no more than 6 days.

Transmission Service Products	Transmission Service Classification	NERC Priority	Reservation Window	Duration
F-Daily Loss Return	Firm	7	No earlier than 7 days before delivery, up to 15:00 of the WECC Preschedule day.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 1 day and no more than 6 days.
F-Hourly Loss Return	Firm	7	No earlier than 7 days before delivery, up to 15:00 of the WECC Preschedule day.	Begins XX:00 for no less than 1 hour and no more than 24 hours.
F-Hourly PTP, F-Hourly NT	Firm	7	Beginning at 9:00 of the WECC Preschedule day, up to 20 minutes prior to the start of flow.	Begins XX:00 for no less than 1 hour and no more than 24 hours.
ST Non-Firm Monthly NT	Non-Firm	6	No earlier than 60 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 28 days and no more than 364 days.
ST Non-Firm Weekly NT	Non-Firm	6	No earlier than 14 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 7 days and no more than 27 days.

Transmission Service Products	Transmission Service Classification	NERC Priority	Reservation Window	Duration
ST Non-Firm Daily NT	Non-Firm	6	No earlier than 7 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 1 day and no more than 6 days.
NF-Hourly NT	Non-Firm	6	Beginning at 10:00 of the WECC Preschedule day, up to the end of the operating hour.	Begins XX:00 for no less than 1 hour and no more than 24 hours.
ST Non-Firm Monthly PTP	Non-Firm	5	No earlier than 60 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 28 days and no more than 364 days.
ST Non-Firm Weekly PTP	Non-Firm	4	No earlier than 14 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 7 days and no more than 27 days.
ST Non-Firm Daily PTP	Non-Firm	3	No earlier than 7 days before delivery, up to 20 minutes prior to the start of flow.	Begins 00:00 hours one day and ends 00:00 hours of a following day for no less than 1

Transmission Service Products	Transmission Service Classification	NERC Priority	Reservation Window	Duration
				day and no more than 6 days.
NF-Hourly PTP	Non-Firm	2	Beginning at 10:00 of the WECC Preschedule day, up to the end of the operating hour.	Begins XX:00 for no less than 1 hour and no more than 24 hours.
NF-Secondary Hourly PTP	Non-Firm	1	Beginning at 10:00 of the WECC Preschedule day, to the end of the operating hour.	Begins XX:00 for no less than one hour and no more than 24 hours.

3. Reservation Response Timing Requirements
   a. TSR Response Times that BPA Transmission Services follows are outlined below:

Class	Increment	Queued Prior to Start	Evaluation Time Limit	Confirmation Time Limit[1] ACCEPTED or COUNTEROFFER[2]	Confirmation Time Limit[1] CR_ACCEPTED or CR_COUTEROFFER
Firm or Non-Firm	Hourly	<1 hour	Best effort	5 minutes	N/A
Firm or Non-Firm	Hourly	>1 hour and < 24 hours	30 minutes	5 minutes	N/A
Firm or Non-Firm	Hourly	>24 hours	30 minutes	30 minutes	N/A
Firm	Daily	< 24 Hours	Best Effort	2 Hours[3]	N/A

Class	Increment	Queued Prior to Start	Evaluation Time Limit	Confirmation Time Limit[1] ACCEPTED or COUNTEROFFER[2]	Confirmation Time Limit[1] CR_ACCEPTED or CR_COUTEROFFER
Firm	Daily	N/A	Best effort, but less than 30 days (iv)	24 Hours [3]	N/A
Non-Firm	Daily	N/A	30 minutes	2 Hours [3]	N/A
Firm	Weekly	< 86 Hours	30 Days	2 Hours [4]	N/A
Firm	Weekly	86 - 110 Hours	30 Days	24 Hours [4]	N/A
Firm	Weekly	N/A	Best effort, but less than 30 days [4]	48 Hours [3]	N/A
Non-Firm	Weekly	N/A	4 Hours	24 Hours [3]	N/A
Firm	Monthly	< 86 Hours	30 Days	2 Hours [4]	N/A
Firm	Monthly	86-110 Hours	30 Days	24 Hours [(iv)]	N/A
Firm	Monthly	110-158 Hours	30 Days	48 Hours [4]	N/A
Firm	Monthly	N/A	Best effort, but less than 30 Days [4]	4 Days [3]	N/A
Non-Firm	Monthly	N/A	2 Days [7]	24 Hours[3]	N/A
Firm	Yearly	< 60 days [5]	30 Days	2 Business Days [6]	15 days

[1]Confirmation time limits are not to be interpreted to extend reservation deadlines or to override preemption deadlines.

[2]Measurement starts at the time the request is first moved

Class	Increment	Queued Prior to Start	Evaluation Time Limit	Confirmation Time Limit[1] ACCEPTED or COUNTEROFFER[2]	Confirmation Time Limit[1] CR_ACCEPTED or CR_COUTEROFFER
to either Accepted or COUNTEROFFER. The time limit does not reset on subsequent changes of state. [3]The Confirmation Time Limit or 20 minutes prior to flow of the Preschedule day, whichever is earlier. [4]Subject to expedited time requirements. BPA Transmission Services will make best efforts to respond within 72 hours, or prior to the reservation-scheduling deadline, whichever is earlier, to a request for Monthly/Weekly/Daily Firm Service received during period 2-30 days ahead of the service start time. [5]BPA Transmission Services may process TSRs queued < 60 days prior to start if practicable. [6]In addition to the 15 days for the contract offer. [7] Days are defined as calendar days.					

H. LTF TSR Process

1. For procedures on how to submit a LTF PTP or NT TSR, please refer to the OASIS LTF TSR Submittal Procedures.
2. The MW requested in a LTF PTP TSR must be a flat transmission capacity MW profile for the full duration of the reservation. Please refer to the Redirect Business Practice for specific requirements regarding LTF Redirect Requests.
3. BPA Transmission Services will change the status of the LTF TSR from QUEUED to RECEIVED once BPA Transmission Services verifies that the information in each of the required OASIS TSR fields is valid.
4. A TSR must be WITHDRAWN and resubmitted as a new TSR if a Customer wants to make any other changes. A new Queue Position will be determined based on the TSR's queued time, unless the Customer was directed to submit a conformance TSR.
5. NT TSR Process
   a. Prior to submittal of an LTF NT TSR, an NT Customer should contact its Transmission Account Executive in order to:

      i. Verify the appropriate method for submitting a LFT request via OASIS.
      ii. Determine whether an LTF NT TSR(s) is required and if so, what data must be submitted on the LTF NT TSR and what data, if any, must be submitted as supplemental information using other delivery systems (e.g., U.S. Mail, fax, overnight delivery, email, etc.).
   b. Requests for new NT Service require an LTF NT TSR submittal.

c. Requests to modify existing NT Service require an LTF NT TSR submittal. Below is a list of scenarios to modify existing NT Service:

   i. Acquisition of new Network load.
   ii. Addition of a new or modification to an existing DNR; for example, increasing the MW demand of a DNR.
   iii. An NT Customer may undesignate all or part of a DNR by providing written notification via email to BPA Transmission Services: TBLResdesk@bpa.gov.

6. For additional information on NT Service, please refer to the Network Integration Transmission Service

I. Short-Term and Hourly TSR Process

1. Short Term Firm (STF) Requests
   a. TSRs can be submitted in Daily, Weekly and Monthly durations.
   b. A STF TSR for NT Service may contain a shaped MW demand. The shaped MW demand may only be in the increments of service requested:
      i. A TSR for Monthly NT Service may be shaped in monthly increments.
      ii. A TSR for Weekly NT Service maybe shaped in weekly increments.
      iii. A TSR for Daily NT Service may be shaped in daily increments.
   c. A shaped STF TSR for NT Service in the Monthly, Weekly, and Daily increments may not start with 0 MW demand nor end with 0 MW demand.
   d. A STF TSR for PTP Service may not contain a shaped MW demand.
2. Hourly firm and Non-Firm Requests
   a. Hourly requests can be shaped.

      i. 0 MW is a valid demand in a shaped Hourly TSR.
   b. The duration of an hourly TSR is the period of time between the requested start and stop times.
   c. Hourly requests are not evaluated for Network flowgate impacts, except for Transmission Loading Relief Avoidance.
   d. Monthly, Weekly, and Daily short-term non-firm requests cannot be shaped.
3. If BPA Transmission Services has sufficient ATC to make a full offer, the TSR will be given an OASIS status of ACCEPTED.
   a. If the TSR was submitted Preconfirmed, the OASIS status of the TSR will automatically change to CONFIRMED.
   b. If the TSR was not submitted Preconfirmed, the Customer may Withdraw or Confirm the TSR on OASIS within the specified time limit in the Response Field of the TSR. The time limit can be found above in the Linkage section of this Business Practice.

      i. If the Customer does not respond within the specified time limit, the TSR will be given an OASIS status of RETRACTED, which is a final state, and the TSR will receive no further consideration.
4. If BPA Transmission Services does not have sufficient ATC to make a full offer, but has sufficient ATC to make a Partial offer, BPA Transmission Services will make a COUNTEROFFER.
   a. Monthly, Weekly, and Daily short-term firm requests will be counter offered in flat Daily increments. Hourly requests may be Counter offered in shaped Hourly increments.

b. Customers must respond to the COUNTEROFFER over OASIS and change the status of the TSR to CONFIRMED or WITHDRAWN within the specified time limit in the Response Field of the TSR, regardless if the TSR was Preconfirmed. The time limit can be found above in the Linkage section of this Business Practice.

5. If a Customer wants to annul a TSR, send a request to TBLResdesk@bpa.govTBLResdesk@bpa.gov.

J. OASIS Validation Rules

1. If a TSR is deemed INVALID, REFUSED or DECLINED, the denial reason will be displayed within the Seller Comments field of the TSR.
2. One of the following TSR denial reasons shall be included in the TSR Seller Comments field describing why the TSR was denied:

TSR Validation Rules	
Denial Reason (Seller Comments)	**Rule Description**
Insufficient Available Flowgate Capacity (AFC)	Verifies the AFC requested by the TSR is available
Insufficient ATC	Verifies the ATC requested by the TSR for the intertie and/or regional interconnection is available
INVALID Cust, Cont #, or Type	Validates the Customer's contract and the requested type of service is valid for the specified contract
INVALID Deferral Criteria	Verifies that the Deferral TSR is prepared in accordance with the documented Deferral rules
INVALID Matching Criteria	Verifies competition matching criteria are completed correctly
INVALID POR or POD	Verifies that the POR/POD data on the TSR match BPA Transmission Services' PORs and PODs
INVALID POR/Source or POD/Sink (LT only)	Verifies that the TSR Source/Sink (if entered) map to the POR/POD
INVALID Price Entered	Verifies ceiling price entered on TSR
INVALID Redirect Criteria	Verifies that the Redirect TSR is prepared in accordance with the documentedRedirect rules
INVALID Renewal Criteria	Verifies that the Renewal TSR is prepared in accordance with the documented Renewal rules
INVALID Resale Criteria	Verifies that the Resale TSR is prepared in accordance with the documented Resalerules
INVALID Source/Sink	Verifies that the Source/Sink data on the TSR

TSR Validation Rules	
Denial Reason (Seller Comments)	**Rule Description**
	match BPA Transmission Services' Source/Sink data.
Timing Validation Failed	Verifies service timing rules and verifies WECC Preschedule Calendar and BPA Transmission Services' timing rules
3PS, .SS, and SUP TSR Checks	Verifies TSRs with PORs or PODs ending in .3PS, .SS, or .SUP are for Firm Hourly, Daily, Weekly, or Monthly PTP service

3. BPA Transmission Services retains the right to add or change denial reasons without notice.
4. Please refer to the applicable business practices for specific requirements related to Deferrals, Redirects, Renewals (Reservation Priority) and Resales.

K. Network Congestion Validation

This validation enables BPA Transmission Services to restrict new transmission sales while network congestion is being mitigated. Use of the network congestion validation will continue until further notice.

1. To minimize the number of new TSRs that are processed when it is anticipated that congestion on the network will cause the capacity on any flowgate to exceed the limits, a network congestion event will be declared.
2. During a network congestion event, BPA Transmission Services will activate the network congestion validation on OASIS for the impacted flowgate(s) and impacted hour(s) for new TSRs.
3. BPA Transmission Services will post the implementation and status of the validation for the impacted flowgate(s) on OASIS at http://www.oasis.oati.com in WestTrans.
   a. To view the posting, click the Notices tab. Select CURTAILMENT in the Category field and select the time period on the Message filter.
   b. Customers can sign up to receive notification of the postings on the OASIS website at Options, Alarm Preferences.
4. BPA Transmission Services will also post the implementation and status of the validation for the impacted flowgates via WECCNet.
   a. Customers can sign up to receive WECCNet messages via registration form on the WECC web site at www.wecc.biz under Committees. Quick Link to CIIMS and select Documents.
5. When the network congestion validation is activated:
   a. Available Transfer Capability (ATC) posted in SysData on OASIS for the impacted flowgate(s) will be changed to zero during the impacted hour(s). ATC for the North of Hanford S>N and South of Allston S>N flowgates is not posted in SysData on OASIS.

b. New TSRs on the network will be evaluated for network ATC impacts, for purposes of the network congestion validation only, on the impacted flowgate(s) using the ATC Implementation document.
c. New TSRs that do not request MW over the impacted flowgate(s) or during the impacted hour(s) will pass the network congestion validation process.
d. New resales and new loss returns on the impacted flowgate(s) during the impacted hour(s) will pass the network congestion validation process.
e. New TSRs with de minimis impacts on the impacted flowgate(s) during the impacted hour(s) will pass the network congestion validation process.
f. New TSRs with non-de minimis ATC impacts on the impacted flowgate(s) during the impacted hour(s) will fail the network congestion validation process.
g. New TSRs that fail the network congestion validation process will be REFUSED with an error message "Network Congestion" in the seller comments field.
    i. New TSRs that fail the network congestion validation process will not be evaluated for counteroffers.
    ii. New Redirect TSRs will be evaluated on the redirected path only.

6. When the network congestion event has been resolved, network congestion validation will be turned off and new TSRs will be processed by normal procedures.

L. OASIS Long-Term Firm (LTF) Transmission Service Request (TSR) Submittal Procedure

1. Access OASIS. If it requires a login, enter your User ID and Password and click on the Login button.
2. Click on the wesTTrans logo. The wesTTrans home page will display. Click on the Select Provider drop-down box. Select BPAT and the BPA Transmission Services OASIS home page will display.
3. Click the Reservations button. The Reservation Summary Screen will display.
4. Click the New TSR button. The Reservation Entry Form will display.
5. Check the Select Provider and Seller drop-down boxes; both should display BPAT. Check the Customer drop-down box; it should display your company acronym.
6. Enter your Sale Ref number in the Sale Ref field.
7. Click the POR and POD drop-down menus in the POR and POD fields of the OASIS Reservation Entry form. Choose the POR and POD for the reservation request.
8. Click the Source and Sink drop-down boxes. The drop-down menu will display a list of the available sources and sinks for the selected POR and POD. Click the source and sink for the reservation request.
9. Each LTF NT TSR must contain one POR, one POD, one Source, and one Sink; to select these points, click on the respective drop-down boxes and choose the correct points.
    a. If the POR/Source of the LTF NT TSR is a non-federal Network Resource or a Customer-Served Load Resource, select the appropriate points from the drop-down menus.
    b. If the POR/Source of the LTF NT TSR is the Federal Columbia River Power System (FCRPS), select BPAPOWER from the POR drop-down menu and FCRPS from the Source drop-down menu.

10. Click on the Service drop-down box.
    a. For LTF NT Service select LTF-YEARLY NT.
    b. For LTF PTP Transmission Service, select LTF-Yearly PTP.
11. The Request Type will display as ORIGINAL.
    a. This is the correct Request Type for LTF NT TSRs submitted for all purposes except the Renewal of existing transmission service, per Section 2.2 of the Tariff, which requires a Request Type of RENEWAL.
    b. If this TSR is for a renewal under OATT Section 2.2, click the Request Type drop-down box and select RENEWAL. Enter the AREF for the current reservation being renewed in the Related Ref field.
12. Enter the start and stop dates for the TSR. Check the start and stop times; both must read 00:00. Check to ensure the time zone entry is correct.
13. Enter the desired MW for the TSR in MW field:
    a. If the POR of the LTF NT TSR is a non-federal Network Resource, the peak value listed in the Power Purchase Agreement should be input as the requested demand.
    b. If the POR of the LTF NT TSR is the FCRPS:
        i. and the demand varies over the term of designation (e.g.; a Load Following or Slice/Block contract):
            - Enter "99,999" MW as the requested demand in the MW field of the TSR
            - Enter the peak demand in the Customer Comments Field of the TSR
        ii. and the demand is fixed,(e.g.; a 10MW contract) the NT Customer should input the specific requested demand in the MW field of the TSR.
14. Click the Get Price button; the price will automatically populate.
15. Leave the Path drop-down box blank.
16. Do not modify the Reservation Profile section of the screen.
17. Click the Enter TSR button and the TSR Entry Submission screen will display. Verify that the request data are correct.
    a. If any of the data is incorrect, click the Back button. The Reservation Entry Form will display again and any errors in the TSR can be corrected. Note that you will need to reenter the Sale Ref.
    b. If all of the data are correct, click on the Submit button. The TSR number will appear in the TSR Summary Screen. This is the AREF number for the TSR.
18. Click OK and the Reservation Summary Screen will display, containing the new TSR, which will have an OASIS status of QUEUED.
19. To display the detailed reservation information, click the AREF number in AREF column. The Transmission Reservation Detail screen will display all of the information related to the request.
20. To withdraw the TSR, click the Withdraw button. A dialog box will display the message, "Are you sure you want to make this change? You will not be able to undo this operation."
    a. Click OK and the Reservation Summary Screen will display with the information on the TSR and an OASIS status of WITHDRAWN.
    b. To enter a corrected TSR, click on Create New TSR button. The Reservation Entry Form will display with the previous request data as a template that can be modified.

M. Service Across Multiple Systems (SAMTS) Reference Document

Appendix A: Service Across Multiple Transmission Systems (SAMTS) Reference Document

Field Code Changed